



Time & Attendance

A smarter way of capturing time and attendance data for your Payroll

Time & Attendance provides an effective means of capturing staff time without the need to manually complete time sheets and enter the data into the system. The system caters for capturing hours worked on jobs down to a cost centre level. Captured data can be edited before transferring to either your job cost system or payroll system.

If the system is installed with the Award Interpreter, it will provide breakdowns of overtime and allowances for payroll processing with a minimum of data entry required.



Features & Benefits

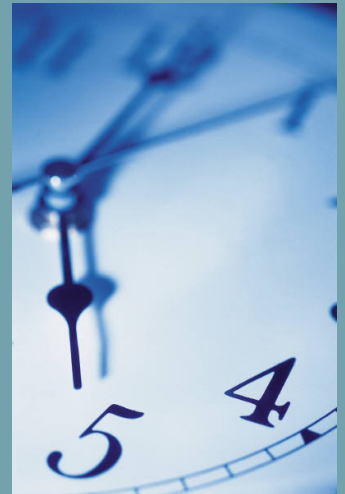
- Electronic capture of staff work time
- Alternative manual entry screen available
- Assign staff members to teams
- Assign teams to a team leaders
- Capture hours worked on Jobs and Cost Centres
- Reports by Team
- Set up start and finish time for shifts
- Set up start and finish time for meal breaks (paid and unpaid catered for)
- Staff Time Audit Report
- Staff Productivity Report
- Hours worked by Job Report

Eliminate the need for your staff to fill in manual time sheets.

No more manual entry of work time into Jobs or for Payroll processing.

A substantial reduction in data entry time and more effective use of supervisor time to validate exceptional items.

When used with our Award Interpreter, payroll processing is greatly simplified and can be done by a novice in less time.



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